

Three Teaching Locations

Juvenile Justice System

Schools

1410 E. Diversion Dam Road
Florence, AZ 85132

Mary C. O'Brien Elementary

1400 N. Eleven Mile Corner Road
Casa Grande, AZ 85194
Lisa Raymond, Principal

Villa Oasis Interscholastic

Center for Education

3740 N. Toltec Road
Eloy, AZ 85131
Justin DeMello, Principal



Governing Board

Jill M. Broussard

*Pinal County
School Superintendent*

Superintendent

Linda C. Hughes

*Pinal County
Associate School Superintendent*

Substitute Information



Pinal County School Office



2013-2014 SCHOOL YEAR

TO BECOME A SUBSTITUTE TEACHER

Certification Requirements

- VALID Arizona Teaching Certificate

OR

- VALID Arizona Substitute Teaching Certificate

Substitute Certification Qualifications

- Bachelor's degree from an accredited university or college
 - Original transcripts required
- ADE fee- \$60
- Fingerprint Clearance Card
 - Issued by Department of Public Safety (DPS)
 - Current Fee: \$67
 - For more information:
Call DPS 602-223-2279

Application

- Application available at www.pinalesa.org
- Submit application to Human Resources

In Person:
BATTs Building
3740 N. Toltec Road, Eloy, AZ 85131

OR

Email:
shenderson@pinalcso.org

OR

Mail:
P.O. Box 3117, Casa Grande, AZ 85194

Substitute List

- Call Shannon Henderson, Human Resources, to schedule an appointment
- Bring the following to the appointment:
 - Teaching or Substitute Certificate
 - Background check release form
 - Two (2) forms of Identification:
 - One (1) must have photo
 - VALID Fingerprint Clearance Card
 - Proof of MMR (measles, mumps & rubella) immunization unless born prior to 1957

Shannon Henderson
Human Resources Director
P: (520) 450-4479
F: (520) 450-4301